

MOTOR VEHICLE REGISTRATION REQUIRED DOCUMENTATION CHECKLIST

Renewal of NH registration

(Please note no changes can be made if not appearing in person and/or supporting documentation is not provided)

- ☐ NH Driver's License¹ (See note below)
- ☐ Current registration or Notice to Renew
- ☐ Under the age of 18² (See note below)
- ☐ Four (4) renewals or more are considered a fleet and must be dropped off. ³ (See note below)
- ☐ All parking tickets (including surrounding towns) must be paid prior to the registration renewal

Transfer (old plates to new vehicle)

- ☐ NH Driver's License
- ☐ Current registration to old vehicle⁴ (See note below)
- ☐ Title *(if car is model year 2000 or newer)*
- ☐ Bill of Sale *(if car is model year 1999 or older)* **and**
a completed Vehicle Identification Number Verification Form TDMV 19A
(if car is model year 1999 or older) **or** seller's NH registration or NH title.
- ☐ Notarized Power of Attorney for all owners if owners cannot be present

New Car and Motorcycle Registrations and New Numeric Plates

- ☐ NH Driver's License
- ☐ Title *(if car is model year 2000 or newer)* **or** *(blue)* application for title from NH dealer **or** Bill of Sale *(if car is model year 1999 or older)*
- ☐ Completed Vehicle Identification Number Verification Form TDMV 19A *(if car is 15 years old or older)* or NH permanent registration
- ☐ Name and address of lien holder *(if applicable)*
- ☐ Name and address of whom or where you purchased the vehicle
- ☐ Current mileage
- ☐ Notarized Power of Attorney for all owners if owners cannot be present

New Residents to the State of New Hampshire

- ☐ Photo identification
- ☐ Proof of residence⁵ (See note below)
- ☐ Out of state registration
- ☐ Vehicle Title *(if applicable)*
- ☐ Name and address of lien holder *(if applicable)*
- ☐ Name and address of individual or business where you purchased the vehicle
- ☐ Date of purchase
- ☐ Current mileage
- ☐ Notarized Power of Attorney for all owners if owners cannot be present

Canadian Imports ⁶ (See note below)

- ☐ Current or last plated Canadian original registration or certified copy
- ☐ Completed Form 19A (Verification of Vehicle Identification)
- ☐ Bill of sale from last registered to owner
- ☐ Declaration Form HS-7 (www.NHTSA.DOT.GOV)
- ☐ Current mileage (must verify if in miles or kilometers)

(over)

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Surviving Spouse and changes to Title

- ☐ Must present a death certificate, surviving spouse's name must appear on death certificate. No charge to surviving spouse for title.
- ☐ Seller is deceased, no surviving spouse: requires a death certificate and copies of the official assignment of executor to the estate to be submitted with the prior title.

Registering Trailers and Campers

- ☐ Utility trailers and campers under 3,000 pounds (gross vehicle weight) or over 15 years old require an original bill of sale, a completed Vehicle Identification Number Verification Form TDMV 19A or the seller's NH registration.
- ☐ Utility trailers and campers over 3,000 pounds (gross vehicle weight) or under 15 years old require the seller's title or Manufacturers Certificate of Origin.

Registering a Moped or Scooter

The City of Nashua is not authorized to register mopeds or scooters; please register with any State of New Hampshire DMV. *However, we are able to renew the registration.*

Temporary Plates

Must present a bill of sale and NH driver's license at a State of New Hampshire DMV

Walking Disability Plates and Placards

Applicant and physician must complete disability form DSMV 16 and present to a State of New Hampshire DMV. Permanent handicapped plates or hanging placard can be applied for in Concord, NH ONLY. Temporary hanging placards can be obtained at any State of New Hampshire DMV.

1 (unable to renew a registration without a valid NH driver's license or non-driver's license)

2 (please complete form DSMV 38 and obtain parental/guardian signature)

3 We will contact via phone when they are ready for pickup.

4 (if original registration is lost you will need to apply and pay for a certified copy)

5 (postmarked mail within 30 days to the owner at the Nashua address, utility bill, purchase and sales agreement, official lease agreement)

6 (all information relative to Canadian Imports and the necessary forms and documents can be found at www.NHTSA.DOT.GOV/CARS/RULES/IMPORT)